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BSNR 721086700

For optimal appointment management we use the appointment management system of Doctolib. On the one hand, Doctolib provides us with a modern calendar system and on the other hand, it offers our patients the possibility to make appointments with us online on the website https://www.doctolib.de/. Doctolib GmbH (Mehringdamm 51, 10961 Berlin) acts as a processor for us.

We use the Doctolib calendar software for all our patients (regardless of whether the patient has a Doctolib user account for online booking or not) to manage appointments in a uniform manner. Doctolib processes all data in accordance with all applicable data protection regulations and applies the highest security standards. To make an appointment, the following data are entered into the Doctolib calendar: surname, first name, date of birth, address, telephone number, e-mail address, GP, health insurance status, referring doctor, reason for visit and appointment history.

Your data will be collected for the purposes of appointment management, as has been the case with us in the past. The legal basis for the processing of your data is Art. 6 I b) DSGVO (the treatment order you give us), Art. 6 I a) DSGVO (consent for appointment reminders via SMS and e-mail) and Art. 9 II h) DSGVO (the purposes of health care). The data will be stored for a period of 10 years in parallel with the retention obligations under professional law. Doctolib does not forward the data to commercial providers. Doctolib is contractually bound to the duty of confidentiality according to §§ 203, 204 StGB. A release from the duty of confidentiality is not required.

In order to reduce missed appointments, we would like to remind you of your appointment by SMS and/or e-mail using the Doctolib calendar system with your consent. If you no longer wish to receive reminders, please let us know at any time and we will cancel the reminders.

## SPECIAL FEATURES OF ONLINE BOOKING

A Doctolib user account is required for online booking. The data protection information of Doctolib, which is available on the website doctolib. de, applies to this. Doctolib GmbH (Mehringdamm 51, 10961 Berlin) is the data controller for the creation of a Doctolib user account.

Consent to appointment reminders and recalls via SMS and/or e-mail

First name and surname	
Date of birth	Mobile phone number
Email-adress	
In order to reduce missed appointments, we would like to remind you of your appointment by SMS and e-mail using the Doctolib calendar system. Please confirm with your signature that you agree to this. If you no longer wish to receive reminders, please let us know at any time and we will cancel the reminders.	
Yes, I would like to receive appointment reminders.	No, I do not want to receive appointment reminders.
Ich möchte an Kontrolluntersuchungen sowie vereinbarte oder medizinisch notwendige Behandlungstermine erinnert werden und bin bereit, I would like to be reminded of check-ups and agreed or medically necessary treatment appointments and I am willing to participate in a re- minder system. If I no longer wish to receive these reminders, I can withdraw my consent at any time.	
Yes, I would like to receive recalls.	No, I do not wish to receive recalls.
Date & Signature	

## DATA PROTECTION INFORMATION ON DOCTOLIB